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**Aldworth Parish Council**

**Minutes of the Full Council Meeting**

Monday 13th November 2023, 7.30pm at Aldworth Village Hall

Minute ref: 004/131123/PCM

**Members Present:** Cllr. Kate Walters, Cllr. Ilona Herbent, Cllr. Graham Rutter

**Members Absent:** 0

**Officers Present:** Mrs Ella Fletcher (Clerk & RFO)

**In Attendance:** One member of the parish.

**Meeting Start Time:** 19.39pm

**Meeting End Time:** 20.41pm

1. Cllr. Walters welcomed all to the meeting. No apologies were received and accepted from Cllr. Walters and quorum was achieved.

2. There were no declarations of disclosable pecuniary interests or other non-registerable interest by members, nor the Clerk.

3. There were no questions or comments from the member of public present, nor were there any representations put forward from any member.

4. Last meetings minutes were approved and signed by Cllr. Walters.

5. Actions from last meeting’s minutes were updated as follows:

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| **Actions from the Meeting:** | | | |
|  | **Description** | **Assigned to** | **Completed** |
| 1 | Contact Land Registry for title number & deeds for village greens | Clerk | Ongoing |
| 2 | Contact Chris Owens in 4 weeks ref. ongoing footpath discussions | Cllr. Walters | On hold |
| 3 | Future dates for TVP to attend another Saturday market drop in | Clerk | On hold |
| 4 | Lost Ways campaign submission | Clerk | Completed |
| 5 | Finance and budget summary to be emailed to APC members | Clerk | Completed |
| 6 | Order village photo frames & suggestion box | Clerk | Completed |
| 7 | Contact Highways with suggestions to highlight Glebe entrance | Clerk | Completed |
| 6 | Contact Highways to discuss reduction of speed limit in village | Clerk | Completed |
| 8 | Contact St Johns Ambulance ref. defib demo | Clerk | Ongoing |
| 9 | Obtain quotation for village gates maintenance | Clerk | Completed |
| 10 | Request for WBC to unblock 3x drains on Ambury Road | Clerk | Completed |

6. Defibrillator update received, and checks are all up to date as per the weekly rota.

7. Future grant for footpath remedial works was discussed. It was agreed the matter will be put on hold until we have received a proposal from Chris Owens. Cllr. Kate Walters is already in touch with Chris.

8. The following items were discussed:

8.1 The future use of Shoulder of Mutton village green was discussed. Land registry confirmed that both this piece of land and the village green identified as Parsonage Green are not registered and therefore, they cannot take our enquiry further. Chris Owens suggested via email that we reach out to the original acquisition solicitor. The Clerk will investigate this.

8.2 Discussed and agreed we will contact Thames Valley Police in the new year to discuss further dates for a Saturday market drop-in.

8.3 It was agreed that formal defibrillator training would be more beneficial for the community, rather than an informal drop-in. The Clerk will organise a date with the South Ambulance Service and a donation can be proposed. It was agreed we will put a notice in the leaflet to raise awareness for anyone wishing to attend the session.

8.4 Notice board advertising was discussed. It was agreed that we will get a key cut for each of the Parish Council members so that members of the Parish have multiple avenues to gain access for advertising.

8.5 Future playground maintenance was discussed, and it was agreed that we will have further maintenance once all the leaves have fallen in a few weeks’ time.

9. The following matters were discussed for future consideration:

9.1 The setting up of a new community Whatsapp group was discussed and agreed. The Clerk will investigate how to launch this.

9.2 The newly set up Community Speedwatch group was discussed. It was agreed that we will advertise for volunteers in The Leaflet.

10. The Clerk’s report to cover finances was presented and it was agreed an email summary would be sent to each of the Parish Council members.

11. There were no further questions or comments from members of the public.

With there being no further business to discuss, Cllr. Walters thanked everyone for attending and the meeting ended at 20.41pm.

Signed: …………………………………………………………….

Position: ……………………………………………………………

Date: ……………………………………………………………….

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| **Actions from the Meeting:** | | | |
|  | **Description** | **Assigned to** | **Completed** |
| 1 | Contact acquisition solicitor ref 2x unregistered village greens | Clerk |  |
| 2 | Formal defib training session to be booked with SCAS | Clerk |  |
| 3 | High res image of logo to be issued to Graham for printing | Clerk |  |
| 4 | Keys for notice board to be cut & distributed | Clerk |  |
| 5 | Whatsapp community to be created & advertised | Clerk |  |
| 6 | Leaflet ad for CSW volunteers | Clerk |  |
| 7 | Finance and budget summary to be emailed to APC members | Clerk |  |